**INdIAN INSTITUTE OF TECHNOLOGY DELHI**  
**TEST Booklet**

(Name_________________________, Roll Number ____________, Mobile ____________)

**Note**: Each question carries ONE mark. Duration of the exam = 1 hour. There is no Negative marking. Total 60 questions.

<table>
<thead>
<tr>
<th>Srl</th>
<th>Questions (write the CORRECT answer in the rightmost box)</th>
<th>Ans</th>
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<tbody>
<tr>
<td>1</td>
<td>In IITs/ NITs/ IIITs/ CFTIs, duties of Liaison Officer is:</td>
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<td></td>
<td>(a) To liaison with corporate offices seeking students hiring.</td>
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<td>(b) To liaison with MHRD</td>
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<td>(c) To ensure compliance of the orders of reservation issued in favor of SCs/STs.</td>
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<td>(d) To liaison with Media People</td>
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<td>2</td>
<td>The Chairman of Board of Governors of an IIT is</td>
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<td>(a) Elected by the Senate of that IIT</td>
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<td>(b) Selected by the Council of IITs</td>
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<td>(c) Nominated by the President of India</td>
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<td>(d) Nominated by the Union Minister of HRD</td>
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<td>3</td>
<td>Who are exempted from payment of RTI fee?</td>
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<td>(a) Any person belonging to SC/ST</td>
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<td>(b) Any person above the age of 60 years</td>
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<td>(c) Any Central Government employee</td>
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<td>(d) Any person below poverty line</td>
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<td>4</td>
<td>Who is the Chairperson of the Central Information Commission?</td>
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<td>(a) The Prime Minister</td>
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<td>(b) The President</td>
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<td>(c) Leader of the opposition</td>
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<td>(d) Any Union Cabinet Minister</td>
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<td>5</td>
<td>‘Deemed Refusal’ under the RTI Act is –</td>
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<td>(a) A failure to provide information by PIO within stipulated time</td>
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<td>(b) An FAA’s refusal to hear a first appeal within 30 days</td>
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<td>(c) An Applicant’s refusal to pay fees</td>
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<td>(d) An APIO’s refusal to provide information on request by an Applicant</td>
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<td>6</td>
<td>What is the time-limit prescribed to prefer an appeal to the First Appellate Authority from the date on which the information of the CPIO is received?</td>
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<td></td>
<td>(a) 10 days</td>
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<td>(b) 30 days</td>
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<td>(c) 60 days</td>
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<td>(d) 90 days</td>
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<td>7</td>
<td>The performance security of a successful bidder should be for an amount of ________.</td>
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<td>(a) One to five percent of the value of contract.</td>
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<td>(b) Five to ten percent of the value of contract.</td>
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<td>(c) Ten to fifteen percent of the value of contract.</td>
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<td>(d) Three to five percent of the value of contract.</td>
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<td>8</td>
<td>As per GFR 2017, Limited Tender Enquiry may be adopted when estimated value of good to be procured is up to:</td>
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<td>(a) Rs. 10 Lakhs</td>
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<td>(b) Rs. 25 Lakhs</td>
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<td>(c) Rs. 15 Lakhs</td>
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<td>(d) Rs. 20 Lakhs</td>
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9. The terms of "good" includes:
   (a) All articles, material
   (b) Commodities, live stock
   (c) Furniture, Fixtures
   (d) Books, publication, periodicals for library
   (e) (a), (b) & (c)

10. In terms of Rule 172 (1) of GFR 2017, in case of maintenance contract, the advance payment to the supplier should not exceed the amount payable for how many months under the contract.
   (a) 3 months
   (b) 4 months
   (c) 5 months
   (d) 6 months

11. What is maximum wage taken into account for drawl of Productive Linked Bonus?
   (a) Rs. 3,200/- p.m.
   (b) Rs. 4,000/- p.m.
   (c) Rs. 5,000/- p.m.
   (d) Rs. 7,000/- p.m.

12. What is the rate of Transport Allowance in A1 cities for employees drawing in pay level 9 and above.
   (a) Rs. 1,350/- + DA thereon
   (b) Rs. 3,600/- + DA thereon
   (c) Rs. 7,200/- + DA thereon
   (d) Rs. 9,500/- + DA thereon

13. What is the maximum limit of installments for recovery of principal amount of HBA?
   (a) 180 installments
   (b) 240 installments
   (c) 360 installments
   (d) 220 installments

14. The fitment factor for calculating revised pension as per 7th CPC is:
   (a) 3%
   (b) 2.57%
   (c) 2.86%
   (d) 1.86%

15. As per 7th CPC, minimum amount of pension in any case will be:
   (a) Rs. 1,250 p.m.
   (b) Rs. 2,125 p.m.
   (c) Rs. 3,500 p.m.
   (d) Rs. 9,000 p.m.

16. Dearness Allowance is taken into account while calculating the-
   (a) Pension
   (b) Retirement Gratuity
   (c) Encashment of leave
   (d) Commutation value of pension

17. 40% of Additional Pension on basic pension is admissible to the pensioners on attaining the age of:
   (a) 75 years to less than 80 years
   (b) 80 years to less than 85 years
   (c) 85 years to less than 90 years
   (d) 90 years to less than 95 years
18. Under the Rules, a member of the family of the Government employee other than a pensioner, is treated as a dependent only if his/her income from all sources is less than-
   (a) Rs. 2500/- per month
   (b) Rs. 1500/- per month
   (c) Rs. 2000/- per month
   (d) Rs. 9000/- per month

19. Emoluments for Gratuity (all types) mean-
   (a) Basic pay
   (b) Dearness allowance
   (c) Both of (a) & (b) above
   (d) None of the above

20. Provisional pension shall be sanctioned-
   (a) When there is delay in process of pension paper
   (b) The departmental or judicial proceedings are pending.
   (c) All of the above
   (d) None of the above

21. How many working days of Special Casual leave can be granted to male employee who undergo Vasectomy operation under the Family Welfare Programme for second time on production of Medical Certificate-
   (a) 3 days
   (b) 5 days
   (c) 10 days
   (d) 15 days

22. Which is not true in respect of Paternity Leave?
   (a) It can be granted only after birth of the child.
   (b) Paternity leave is for 15 days
   (c) If the leave is not taken till 6 months from the date of delivery, it shall lapse.
   (d) Paternity leave can be combined with EL.

23. Which is not true in respect of Maternity leave?
   (a) Maternity leave can be combined with any other leave
   (b) Maternity leave for abortion cannot be granted if female official has two surviving children.
   (c) Production of medical certificate is not necessary for availing commuted leave in continuation of maternity leave.
   (d) Maternity leave shall not be debited to the leave account.

24. Commuted leave can be taken without medical certificates
   (a) Upto a maximum of 60 days by a female Government employee in continuation of maternity leave
   (b) Upto a maximum of 90 days in entire service of an approved course of study in public interest
   (c) Upto a maximum of 60 days by a female Government employee if she adopts a child less than one year old
   (d) All of the above

25. Disable children of an employee means having a minimum disability of ________
   (a) 30%
   (b) 40%
   (c) 45%
   (d) 50%
26. Children for the purpose of CEA means employee’s children including –
(a) Step Children
(b) Adopted Children
(c) Children between the age, limits of 5 and 20 years
(d) All of the above

27. In case of Government employee undertaking journey by train the advance for LTC can be drawn before-
(a) 125 days
(b) 90 days
(c) 120 days
(d) 150 days

28. In any employee is punished with stoppage of increment under minor penalty, it will be effective from-
(a) The date of order
(b) The 1st July
(c) The date of receipt of the charged sheet
(d) None of these

29. In which of the following case the disciplinary proceedings should be closed-
(a) At the request of charged official
(b) As and when it is decided by the Disciplinary Authority
(c) In the event of death of charged official during pendency of proceedings
(d) When presiding officer does not appear before Inquiry Officer

30. Compulsory deduction from subsistence allowance is-
(a) P.F. Subscription
(b) LIC premium
(c) House Rent
(d) Court Attachment

31. In terms of FR-55, which kind of leave may be granted to an employee under suspension -
(a) Earned leave
(b) Extraordinary leave
(c) Half pay leave
(d) None of the above

32. The preliminary inquiry shall ordinarily to be completed within
(a) 30 to 45 days
(b) 60 to 90 days
(c) 40 to 60 days
(d) 90 to 120 days

33. Every Group ‘A’ and ‘B’ officer shall submit an Annual Return of immovable properties in the prescribed form as on 31st December every year upto-
(a) 1st January of following year
(b) 31st January of the following year
(c) 31st December
(d) 1st April of following year

34. The Complaints Committee for dealing with the cases of sexual harassment should have how many number of women members in the Committee?
(a) One forth of the total members
(b) One third of the total members
(c) Three forth of the total members
(d) Half of the total members
35. Which of the following actions, on the part of a Government employee shall not amount to misconduct?
   (a) Allowing occupation of the Government accommodation allotted to him by any other person
   (b) Seeking redress of grievance in Court of Law without prior permission from the Government
   (c) Habitual late attendance
   (d) Riotous or disorderly behavior during working hours

36. What is the limit for a retired Government servant to submit his TA claim for settlement at a place after retirement-
   (a) 3 months
   (b) 6 months
   (c) 10 months
   (d) One year

37. At what rate mileage allowance is admissible for journey performed by own car/taxi where Transport Authority of concerned state and neighboring state has not regulated mileage allowance.
   (a) Rs.24 per km
   (b) Rs.16 per km
   (c) Rs.20 per km
   (d) Rs.25 per km

38. The revised rate of Travelling Allowance Rules as per 7th CPC shall be applicable from-
   (a) 01.01.2016
   (b) 01.07.2016
   (c) 01.01.2017
   (d) 01.07.2017

39. The minimum pay _______ and maximum pay _______ as a result of implementation of 7th CPC is-
   (a) 25,000 and 2,25,000
   (b) 18,000 and 2,50,000
   (c) 26,000 and 3,00,000
   (d) None of the above

40. Average Emoluments for the purpose of Pension Calculation means-
   (a) Average of monthly pay earned during the three completed months
   (b) Average of monthly pay drawn during the last ten months of service
   (c) Average of monthly pay drawn during the last twelve months of service
   (d) Pay drawn in the last month of service

41. A Government employee will be eligible for increment on 1st January or 1st July, if he completes his service for-
   (a) More than one Financial year.
   (b) More than one calendar year
   (c) Six months and above
   (d) At least three months

42. The period of willful absence is treated as 'dies non' for-
   (a) Increments
   (b) Pension
   (c) Leave
   (d) All of the above
43. Bid security of successful bidder should be returned:
   (a) On award of contract
   (b) On receipt of performance security
   (c) On submission of final bill
   (d) None of the above

44. Purchase of goods may be made without inviting quotation or bids up to a value of:
   (a) Rs. 50,000
   (b) Rs. 25,000
   (c) Rs. 30,000
   (d) Rs. 50,000

45. W.e.f. 01.01.2016, the ex-gratia allowable to the family of an employee who dies in an accident in the course of performance of duties is:
   (a) Rs. 10 lakhs
   (b) Rs. 15 lakhs
   (c) Rs. 25 lakhs
   (d) Rs. 35 lakhs

46. PFRDA stands for:
   (a) Provident Fund Regulation and Development Authority
   (b) Protection Fund for Retirees and Dependents Authority
   (c) Pension Fund Regulatory and Development Authority
   (d) Provincial Fund Regulatory and Development Authority

47. A Government servant who is discharged from service owing to abolition of his post is granted:
   (a) Retiring Pension
   (b) Compassionate Allowance
   (c) Compulsory Retirement Pension
   (d) Compensation Pension

48. A Government servant retires after rendering a qualifying service of 15 years. His pension shall be __________ of his average emoluments.
   (a) 25%
   (b) 30%
   (c) 45%
   (d) 50%

49. An employee whose date of birth is 1st July, shall retire on:
   (a) Afternoon of 31st July
   (b) Afternoon of 1st July
   (c) Afternoon of 30th June
   (d) None of the above

50. An employee under suspension must produce a certificate for receiving subsistence allowance. This certificate relates to:
   (a) Non-employment/ non-engagement in any business, profession or vocation
   (b) Medical fitness
   (c) Both (a) and (b)
   (d) None of the above

51. An order of suspension shall be reviewed:
   (a) Within 90 days
   (b) After 90 days
   (c) Within 180 days
   (d) None of the above
Children Education Allowance does not include reimbursement of:
(a) Laboratory Fee
(b) Fee for extra-curricular activities
(c) Development fee in addition to tuition fee
(d) Examination fee

A female employee who has made a complaint of sexual harassment, may be allowed special leave during the pendency of inquiry, for:
(a) Minimum 60 days
(b) Maximum 60 days
(c) Minimum 90 days
(d) Maximum 90 days

Fresh recruits in Central Govt. are entitled to LTC facility of four visits in a block of four years as:
(a) One home town and three all India visits
(b) Two home town and two all India visits
(c) Three home town and one all India visits
(d) Four home town and no all India visits

Letters of appreciation are to be kept in –
(a) Service Book
(b) Personal File
(c) APAR Dossiers
(d) Vigilance File

Physical verification of asset is primarily a responsibility of
(a) Management of the firm
(b) Auditors of the firm
(c) Both of them
(d) None of them (It is the responsibility of the store keeper).

When both husband & wife are government employees, the Family Planning Allowances can be drawn by
(a) Both Husband & Wife
(b) Wife Only
(c) Husband only
(d) Either the husband or the wife, as per the choice

How many financial up gradations can be granted to a Government servant under MCAP Scheme?
(a) Two
(b) Four
(c) One
(d) Three

The Competent Authority to appoint a Group-A Officer in IIT System is
(a) Director
(b) The BoG nominee of the Senate
(c) Chairman BoG
(d) Visitor of the concerned IIT

Encashment of earned leave up to 10 days at the time of availing LTC is permitted, provided a balance of …… days of EL is available at the credit of a Government Servant.
(a) 120 Days
(b) 60 Days
(c) 30 Days
(d) 300 Days